

2024 BEFA Interview

INTERVIEW PREP CALL:

INTERVIEW DATE:

TIME:

LOCATION:

The interview and how to prepare

The interview is the final step of the BEFA Program. It is, to a large extent, similar to an oral exam. It is intended to further examine the candidates' file so that the evaluator group can obtain all necessary clarifications on their experiences and knowledge, and to better understand their degree of familiarity with areas of practice and / or regulation of the practice of the profession in Canada.

Candidates are invited by the Assessor Panel to a 2-hour interview to answer questions and provide concrete examples of their work experience related to the 12 Competency areas identified in the Canadian Architecture Standards of Practice.

At the end of the interview, the Assessors may decide that the candidate:

- does not demonstrate sufficient competence, in which case the BEFA certification will be denied; or
- does not demonstrate compliance with the standard of competence in one or more areas, in which case corrective action will be required; or
- demonstrates compliance with the standard of competence, in which case the BEFA certification of will be granted.

Be well prepared to enhance your chances of success at the interview

➤ Before the interview:

- Review and read all the 12 competency areas of your file submission in order to reinforce your self-evaluation and the arguments written in their narrative section. This will help you to be
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prepared to explain your skills and competencies, and to answer specific questions about your own experience in regard to each of the 12 Competency Areas;

- become familiar (if not already) with the National Building Code of Canada and the Canadian Handbook of Practice for Architecture (CHOP);
- read the success stories on our website of successful BEFA candidates;
- organize and identify the projects that you will bring with you to the interview in a way that will facilitate navigation and cross-reference between the projects, your own experience and the requirements of each Competency Area.

➤ **The day of the interview**

- arrive at least 20 minutes in advance;
- bring projects that will demonstrate and confirm your competency;
- stay calm, listen to questions and make sure you understand them;
- clearly answer questions and give / cite examples of your own involvement and experience and identify them on the projects you brought with you.

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